



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MEDICAL COMMAND
2050 WORTH ROAD
FORT SAM HOUSTON, TEXAS 78234-6000

REPLY TO
ATTENTION OF

MCFA-M

25 February 2004

MEMORANDUM FOR COMMANDERS, MEDCOM RMCs AND MEDCOM ACTIVITIES

SUBJECT: Mandatory Use of Defense Medical Logistics Standard Support (DMLSS) Automated Information System (AIS)-Facility Module (FM) (DMLSS-FM)

1. The Military Health Care System Functional Process Improvement Review of 1994 resulted in the creation of a tri-service Automated Information System titled Defense Medical Logistics Standard Support (DMLSS). Tri-service activation of DMLSS was prescribed for all Department of Defense (DoD) military treatment facilities (MTF) worldwide. The use of DMLSS will provide information about field assets and cost allocations, allowing for enhanced MTF management practices, and consistent data capture for cross-service budget analysis and planning by the TRICARE Management Activity (TMA). The lack of a mandate for the Facility Module (DMLSS-FM) has resulted in less than full acceptance and use of the program, and delays in establishing a consistent data environment.
2. In support of the Facility Sustainment Model and the Facility Recapitalization Metrics mandated by DOD and The Surgeon General, the U.S. Army Medical Command (MEDCOM) immediately adopts a standardized approach, using the Defense Medical Logistics Standard Support-Automated Information System for facility management (DMLSS-FM), to maintain an accurate facility inventory that reflects our aging infrastructure and to quantify regional and MEDCOM progress towards balanced score card goals. The DMLSS-FM system will be critical to the successful programming and management of our facility inventory. At present, DMLSS-FM contains a large repository of facility inventory data. The DMLSS-FM has been deployed at all MTFs, and is being utilized by nearly all facilities where maintenance activities are outsourced.
3. To support this effort, a DMLSS Center of Excellence has been established and resourced through the Assistant Chief of Staff for Installations, Environment, and Facility Management (ACSIE&FM). The Center of Technical Excellence (CTX) is a progressive program whose primary role is to support DMLSS-FM through training, deployment, data entry assistance, and most importantly, to implement an automated corporate facilities reporting system that establishes a framework to translate strategy into operational terms, i.e., a balanced scorecard for facility management. The CTX is not resourced to operate DMLSS-FM for the MTF once training and deployment has been implemented.

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4. It is important for all activities to be aware that the DoD has mandated that programmed sustainment costs, i.e., costs for recurring maintenance, minor repairs, and scheduled major repairs, be "auditable." Deployment of DMLSS-FM is designed to establish a clear, consistent link between DOD (HA) and the MTF for purposes of programmed accounting. Activities which fail to utilize DMLSS-FM to the extent required place MEDCOM at risk of under funding Operations and Maintenance.

5. The Command Logistics Review Program will be modified to include DMLSS use requirements. Non-use of any DMLSS-FM module requires written waiver from ACSIE&FM. Waiver requests must be signed by the MTF Commander and limited to site unique extraordinary circumstances.

6. Our point of contact is Mr. Thomas Dimmer, Office of the Assistant Chief of Staff for Installations, Environment, and Facility Management, DSN 471-7954 or Commercial (210) 221-7954.

FOR THE COMMANDER


KENNETH L. FARMER, JR.
Major General
Chief of Staff